

WHO DOES WHAT AT YOUR CHAMBER?

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Develops the agenda for the Board meeting _____

Decides to renew chamber's membership in the US Chamber _____

Makes an endorsement for a City Council candidate _____

Increases the membership dues _____

Prepares the budget _____

Adopts the budget _____

Purchases new smart phones for staff – funds are budgeted _____

Signs checks _____

Signs Contracts _____

Decides that the CEO & key staff person can attend a professional development training programs like the WACE Conference _____

Terminates a long term (64 year old) employee _____

Decides expense cuts when income isn't meeting expectations _____

Hires/Fires the Chamber CEO _____

Speaks to press re: key business issue on the Council agenda _____

Signs up new members _____

Decides to join onto a CalChamber coalition letter opposing a tax increase on commercial property _____

Does performance review of the Chamber CEO _____