



ICTC's WIL Digital program – Eligibility Checklist

www.WIL.Digital

PLEASE NOTE THAT FOR A PLACEMENT TO BE SUBSIDIZED, IT MUST MEET ALL ELIGIBILITY CRITERIA LISTED BELOW

1. EMPLOYER ELIGIBILITY – **As an employer you** are eligible if:

Your Company is a registered business or not-for-profit organization in Canada (please note you will be required to provide your Business Registration Number in the application);	<input type="checkbox"/>
Your Company has the financial capacity to onboard and pay the student throughout the placement (subsidy payment will be provided within 4 weeks following the submission of proof of payroll);	<input type="checkbox"/>
Your Company has comprehensive general liability insurance ;	<input type="checkbox"/>
The student will not be replacing a displaced worker ; and	<input type="checkbox"/>
The company is working within (but not limited to) one of the following emerging sectors: <ul style="list-style-type: none"> • Cyber security • Artificial Intelligence • Fintech • Advanced Manufacturing • Green Technology • Entertainment and Gaming • Intelligent retail • Connected Transportation • e-Health 	<input type="checkbox"/>

2. WIL PLACEMENT ELIGIBILITY – A position is eligible if:

The position is a meaningful, paid work integrated learning (WIL) experience; in an IT or Tech sector , including business development, digital marketing or technical sales;	<input type="checkbox"/>
The student is hired as a company employee and not a contractor;	<input type="checkbox"/>
The position has not started (we do not accept applications retroactively; the application has to be submitted prior to the start of the placement);	<input type="checkbox"/>
The position is Net New : Net new is determined by subtracting the number of students hired in the previous fiscal year prior to first participating in the WIL Digital Program from the number of students the company is intending to hire in the current fiscal year, including those already hired. For example, if the company hired 3 students in the fiscal year (April 1 to March 31) prior to participating in the WIL Digital program, then the company must intend to hire 4 students in this fiscal year to qualify for 1 subsidy.	<input type="checkbox"/>

3. STUDENT ELIGIBILITY – A student is eligible if...

They can provide a proof of full-time or part-time enrollment or registration at a publicly funded Canadian Post-Secondary Educational institution in Arts, Humanities, Social Sciences, STEM or Business program during the placement . Note: A non-coop, work experience outside of the academic courses is eligible);	<input type="checkbox"/>
Proof of Canadian Citizenship/ Permanent Residency/ Are registered as a protected person as defined by the Immigration and Refugee Protection Act Refugee Status ;	<input type="checkbox"/>
The student is legally entitled to work in Canada.	<input type="checkbox"/>

HAVE A QUESTION?

Visit our website linked above or email us at: WIL_digital@ictc-ctic.ca.

Please note: This checklist is for reference only and does not guarantee availability of funding or approval, each application will be reviewed upon submission of an application including all supporting documentation.